

# Application form

## Annual quantity change request form



This form should be completed by a person or organisation who wishes to apply for a change to their Annual Quantity as set out by Uisce Éireann for their Non-Domestic water and/or wastewater connection. The Annual Quantity (AQ) is based on the water consumption over a 12 month period, and is used to determine the applicable tariff band for each connection. For more detailed information on the Annual Quantity process please visit [www.water.ie/businessaq](http://www.water.ie/businessaq)

This form is only to be used for a **single business premise/connection**.  
If completing this form by hand, please use BLOCK CAPITALS and black ink.

\* Denotes mandatory/required field. Please note, if mandatory fields are not completed the application will be returned.

### Section A | Non-Domestic customer details

1 \*Account number:

2 \*WPRN number:

3 \*Customer details:

Registered account name:

\*Contact name:

\*Water Services address:

Eircode:

\*Telephone:

Mobile:

Email:

### Section B | Premise details

4 Please provide meter number:

5 \*Please outline the industry/business use at this premise:

Property type	Select	Property type	Select	Property type	Select
Office		School		Retail unit	
Residential care home		Institution (e.g hospital/university)		Industrial unit	
Hotel		Factory		Other	
Other (please specify type)					

## Section C | Application for change to Annual Quantity

6 \*Please indicate the Annual Quantity you wish to challenge:

Water and wastewater

Water only

Wastewater only (if different to water)

7 \*Please indicate the Annual Quantity issued to you by Uisce Éireann:

M3 per year

8 \*Please indicate the new Annual Quantity you are applying for:

M3 per year

9 \*Please select the reason you are applying for a change to your Annual Quantity usage:

Description	Select	Description
Estimated Meter Reads		Select if there is a poor history of Actual Meter Reads over a 12 month period.
Change in Water Usage		Select if you expect a significant change in water usage (e.g. a significant increase or decrease in production or extension or demolition of premises). Please provide reasons in the space below for expected change in water use.
Water leak		Select if the premise had a leak during the Annual Quantity calculation period. Please include supporting documentation such as a Plumbers report.
Change of Business Type		Please select if the premise has had a significant change of use, which will result in a change to the water usage. Please provide details in the space below of the change in use at the premise.
Faulty Meter		Please select if you suspect inaccurate or faulty meter reads.
Other (please specify type)		Please provide any relevant information that could support your application in the additional comments section below.

10 Additional comments to support your AQ change request:

